

NOTICE TO VACATE

Please complete this notice if:

**Your lease has already expired and you are on a continuation basis OR
your lease is coming up for expiration and you wish to vacate on that date of
the tenancy**

Date: _____/_____/_____

Name: _____

Lease Holders Names
(if different to yours) _____

Rental Property Address: _____

Contact Details Ph) _____

Email) _____

Please confirm the date that you will be vacating the premises, giving **no less**
than **TWENTYONE (21)** days notice.

Vacating Date: _____

Forwarding Address: _____

Signature: _____

Note:

Fourteen (14) days notice can be given during the final 14 days of your fixed
term tenancy but not before or after this period.

The obligation is upon the Tenant to ensure delivery and receipt of this notice.
If you do not receive confirmation from our agency within 48 hours please
contact us to confirm receipt of your notice.